

LANDMARKS COMMISSION
Monday, February 23, 2009 - MINUTES – Meeting Date

Call to Order: Time In: 6:55 p.m.

The Landmarks Commission of the Village of Canal Winchester met on the above date at the Municipal Building for its February 2009 regular meeting and was called to order by Mrs. Deeds.

Roll Call

Present: Mr. Abbott, Mrs. Deeds, Mr. Lynch, Mr. Messerly, Mr. Murphy, Mr. Note and Mr. Rumora.

Approval of Minutes

Mr. Note made a motion to approve the minutes of the January 26, 2009 regular meeting with the following correction: at the end of the first paragraph change Mr. Note to Mrs. Deeds. Mr. Abbott seconded the motion. The motion passed 5-0-2 with Mr. Murphy and Mr. Rumora abstaining.

Organization for 2009 (Election of Officers)

Mr. Messerly made a motion to elect Beth Deeds as Chair for 2009. Mr. Note seconded the motion. The motion passed 6-0-1 with Mrs. Deeds abstaining.

Mr. Messerly made a motion to elect Tony Note as Vice-Chair for 2009. Mr. Rumora seconded the motion. The motion passed 6-0-1 with Mr. Note abstaining.

Mr. Abbott made a motion to elect Joe Messerly as Secretary for 2009. Mr. Murphy seconded the motion. The motion passed 6-0-1 with Mr. Messerly abstaining.

Mrs. Deeds made a motion to elect Joe Abbott as the Landmarks Commission's Preservation Area Representative for 2009. Mr. Note seconded the motion. The motion passed 6-0-1 with Mr. Abbott abstaining.

Council's Old Town Committee Report – There was no February 2009 meeting.

Old Business

Landmarks Newsletter: The Commission discussed possible names for the newsletter. Mr. Murphy made a motion to call the Landmarks Newsletter the "Preservation Post." Mr. Note seconded the motion. The motion passed unanimously.

Mr. Note passed around two black and white photos of the train depot. Mr. Note will forward additional photos for possible inclusion in the newsletter.

Mrs. Deeds commented on the Landmarks' e-mail address in the draft newsletter. The Commission discussed how e-mailed questions should be handled so that all members are involved and a timely response is made. Allan Neimayer, Planning & Zoning Administrator, will follow up with Rick Brown on how best to handle responses and for members to track responses.

Historic Inventory Survey Update: Mr. Neimayer reported on his meeting with Lisa Ruppel at the Ohio Historic Preservation Office on updating the history inventory surveys for properties in the historic district. Examples of the current surveys on file at Mr. Neimayer's office were passed around and discussed. Mr. Neimayer talked about OHPO's IForm (on-line survey reporting) and how you can add two 3" by 5" black and white photos of the structure(s) on each property's survey form. This photo size is much larger than what was allowed on the original survey forms and will provide much better detail on the structure(s). Mr. Neimayer talked about entering updated information on those properties that have had exterior changes since the original survey was done in the mid to late 1980's, such as additions, replacement of exterior elements (doors, windows, roof), or demolition. Mrs. Deeds offered to help with entering updated information. Mr. Messerly and Mr. Rumora offered to help with taking digital photos of properties.

New Business

Mr. Neimayer passed out a draft statement on local historic preservation. The Village will be applying for a Certified Local Government (CLG) Grant through OHPO to update the storm windows at Town Hall. The application requires a statement on local historic preservation. Mr. Neimayer put together this draft statement based on statements made in the most recent CLG Grant application for the former Middle School and other recent grant applications. Mr. Neimayer asked for the Commission to review the draft statement and provide him with any comments ASAP as the application must be filed in early March.

Adjournment

Mr. Murphy made a motion to adjourn. Mr. Abbott seconded the motion. The motion passed unanimously.

Time out: 7:35 p.m.

Beth Deeds, Chairperson

Date

NOTE: The minutes set forth herein are an extract of the Landmarks Commission meeting. Anyone desiring a transcript of the complete minutes of the Landmarks Commission meeting may obtain the same at a cost of \$10.00 per page.